



# Three Monkeys School of Qigong

## **THREE MONKEYS SCHOOL OF QIGONG - CODE OF CONDUCT**

This Code of Conduct details the level of professional conduct expected by the Three Monkeys School of Qigong and applies to everyone who chooses to work with the Three Monkeys either as a student, teacher or visiting lecturer.

The Three Monkeys School of Qigong (hereafter known as the School) is dedicated to developing and supporting a community of Qigong teachers who embody the qualities laid out in this code of conduct.

### 1. Purpose of the Code of Conduct

The purpose of this code of conduct is to provide clear guidance on the expected level of behaviour and conduct in the following areas:

- Standards of Practice.
- Responsibility to Students
- Responsibility to Colleagues
- Responsibility to the School
- Professional Integrity

### 2. Standards of Practice.

Members of the School you will be expected to:

- a) Always ensure that the environment in which you teach is safe for your students. This includes their personal safety and the conditions of the physical environment in which students are working, so a basic risk assessment process should be undertaken. If the student is a vulnerable adult or a young person under 18, involve a professional chaperone or their parent/guardian so your work is supervised.
- b) Ensure that the practice being taught is appropriate and safe for students, teachers, colleagues and members of the general public.
- c) Treat students, colleagues and members of the general public with respect and dignity. Acknowledge and value differences. Be aware of, and show respect for, cultural diversity.
- d) Only use Qigong forms and techniques that you have been sanctioned to teach.

### 3. Responsibility to Students.

Members of the School who teach Qigong classes shall:

- a) Prepare and teach their Qigong classes within the guidelines of the safe and effective teaching system they have been trained to use.
- b) Continue their personal development in order to maintain and improve form, understanding, awareness and professional conduct.
- c) Respect and practice professional boundaries, being careful to maintain appropriate and ethical relationships with all students and clients.
- d) Treat all students with equal respect, ensuring no favouritism is practiced or demonstrated.
- e) Respect students' cultural, spiritual, sexual and religious diversity in all respects.
- f) Respect personal and confidential information disclosed by students.
- g) Ensure that individuals' physical, emotional and other limitations are recognised and treated with respect and understanding.
- h) Consult with mentors and knowledgeable professionals when such consultations are needed.
- i) Refer students to their health professional when concerns arise that cannot be addressed as a direct result of their training.



# Three Monkeys School of Qigong

## 4. Responsibility to Colleagues.

As a colleague and member of the School you will be expected to:

- a) Speak positively and kindly of other instructors.
- b) Respect personal boundaries and established relationships between instructors and their students. Offer guidance to a colleague if asked.
- c) Provide accurate descriptions of colleagues' training and related qualifications.
- d) Represent yourself and others honestly and fairly in all advertising and promotional materials.
- e) Participate proactively within the community of teachers fostered by the School.

## 5. Responsibility to the School.

As a member of the school you will be expected to:

- a) Respect the property of the School (both physical and intellectual) and not share/publish/broadcast or distribute it without express written consent.
- b) Continue to study and develop your Qigong practice.
- c) Maintain your membership to the School.
- d) Pass on information to your students about the training offered by the School in such a way as not to limit students potential to develop their Qigong practice.

## 6. Professional Integrity

Members of the School will demonstrate integrity and professionalism by:

- a) Describing themselves as Qigong teachers in an honest and accurate way in all respects
- b) Presenting a positive image to their community
- c) Supporting the goals and positive intentions of the School
- d) Always being prepared to provide evidence of their qualifications and professional indemnity insurance
- e) Providing a recent and up to date DBS check when undertaking regulated activity relating to children or adults as defined by the Disclosure and Barring Service.
- f) Storing student records, or any confidential personal data about clients or students, in a way that is compliant with the Data Protection Act 2018 (i.e. controlled access/secure storage of data, no sharing of data with 3<sup>rd</sup> parties without the person's express permission etc).

## 8. Review:

The School is committed to reviewing this Code of Conduct on a regular basis with the aim of improving and clarifying the expected conduct so as to uphold the highest professional standards.

When reviewing the Code of Conduct, all aspects of its content shall be open to review and possible adjustment.

Any amendments to this Code of Conduct will be formally agreed by the School and communicated to all relevant parties prior to formal publication of the updated version.

This document is dated May 2018.



# Three Monkeys School of Qigong

I have read and agreed to abide by The Three Monkeys School of Qigong Code of Conduct (dated September 2<sup>nd</sup> 2013) as a teacher and student of the Three Monkeys School of Qigong

Student Teacher Name:

Student Teacher Signature:

Date:

3 Monkeys Representative Name:

3 Monkeys Representative Signature:

Date: